



## Procedure to acquire REDCA Membership.

In order to become a REDCA Member an organisation must send a completed application form to the Secretariat.

Observer Status Membership is only open for some very specific organisations. All other organisations have to apply for Full Membership

The organisation will then receive an invoice from the REDCA Treasurer for the first annual payment. When that is paid the Secretary will provide the access details for the REDCA material, the REDCA Mailserver and the protected material on the REDCA website. Access rights will be provided for 3 persons of each member organisation. A maximum of 2 persons can attend the REDCA meetings.

Any new membership application needs to be approved by all current REDCA members but that is usually a formality and is done at next scheduled REDCA meeting. To date we have never turned down any new members.

Some details of the organisation applying for membership will be listed on the Notice Board (section: "Member News"). It is appreciated when a new member provides a copy of their company logo to be displayed next to their data.

After acceptance of the new member the information is added to the complete list of REDCA members. The REDCA Secretary will insert all further details of the member, such as postal address, email address, etc, in the ""Detailed Membershiplist"", which can only be downloaded by REDCA members.